

expERIEncE™
children's
museum



CREATE. EXPLORE. IMAGINE. PLAY!

expERIENCE Squad INFORMATION - SUMMER 2019

Julie Boam, Visitor Services
Coordinator/Manager
expERIENCE Children's Museum
420 French Street
Erie, PA 16507



The ExpERIEncE Squad - Volunteers for the ECM 2019

April 2019

Calling all middle and high school students, ages 13-17! We are looking for fun, energetic volunteers who want to make a difference in the lives of young people and in themselves. Are you a hard worker? Do you like to have fun? Can you follow directions well? Are you friendly? If you answered yes, then come join our ExpERIEncE Squad and create, imagine, explore, and play!

Our program is for all middle and high school students, aged 13-17 who can commit to a minimum of 40 hours for the summer of 2019. You must attend a training session

For all middle and high school students, ages 13 to 17.

1. Training - must attend one training session on either May 5 or May 19 from 2:00-4:00 pm
2. Choose where you would like to concentrate your experience
 - Camp Coach - Thinking about teaching as a career? Maybe volunteering as a Camp Coach is for you. Work with our education staff throughout the whole week
 - Exhibit Expert
 - Birthday Buddy - Assist in facilitating at birthday parties here at the museum. Generally, on weekends.
 - Play Partner
3. Minimum commitment
 - Camp - must commit to the entire camp, entire day
 - 6 camps, 5 days a week
 - Once a week (minimum of 6 weeks)
4. Volunteer clearances - must obtain the Pennsylvania State Police, Child Abuse, and FBI Fingerprinting Clearances.
5. Personal References- can be from a teacher or a family friend, just not a family member and someone who has known you for at least a year.

Summer volunteer time line:

- June 10, 2019-August 11, 2019
 - Camp hours: 8:30-4:30
 - Daily hours: 9:30-5:30

This is great opportunity to get hours for school functions like NHS, looks great on college applications, and can go on your resume for a future job opportunity! If you enjoy working with children and believe that is something you would like to do as a career this is a great place to help determine that for you.

Call 814-453-3743 or email Julie at julie@eriechildrensmuseum.org to let her know that you are interested and want to come to the training.

We hope to see you this summer for an exciting time!

Thank you!

Julie

Julie Boam, Visitor Services Coordinator/Manager



Pennsylvania State Police Criminal Record Checks for Employment (SPA-164) or Volunteers (SPA-164A)

There are two types of clearances needed for volunteering at the expERIENCE Children’s Museum.

Pennsylvania State Police Record Check

The Pennsylvania State Police have established a web-based computer application called “[Pennsylvania Access To Criminal History](#).” (PATCH). Results are received immediately when applied for online.

<https://epatch.state.pa.us/Home.jsp>

If you have questions about the Pennsylvania State Police Request for Criminal Record Checks form for employment (SP4 164) please call: (717) 783-9973 or toll free 1-888-783-7972.

Child Abuse History Clearance

<https://www.compass.state.pa.us/cwis/public/home>

Our service provides a means for individuals to apply for PA Child Abuse History Clearance online and for mandated reporters to report child abuse in Pennsylvania. You must create an account and register to get your clearances. You must pay a \$13.00 fee using a credit or debit card online.

FBI Fingerprinting Fingerprinting Process

Appointments to be fingerprinted are not required, but **pre-registration** is required either online or by phone. To register online, please go to www.identogo.com; by telephone please call 1-844-321-2101 and listen to the options menu.

When you or your employee or volunteer register, the employer will have to provide a service code. (See below)

1KG6ZJ	Volunteer	An individual applying for or holding an unpaid position as a volunteer with a child-care service, a school or a program, activity or service, as a person responsible for the child's welfare or having direct volunteer contact with children.
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Payment Process

Employees or volunteers are required to pay for fingerprinting at the time of service. For more information please go to <http://www.keepkidssafe.pa.gov/>



Applications due prior to training.

Summer Training:
Sunday, May 5 or May 19 - 2:00-4:00 pm

ExpERIENCE Children's Museum
420 French St.
Erie, PA 16507
814-453-3743

www.eriechildrensmuseum.org
Volunteer Coordinator - Julie Boam
julie@eriechildrensmuseum.org

2019 ExpERIENCE Squad Volunteer Application

Student Information			
Full Name:	First	M.I.	Last
Birth Date: / / <small>(month/day/year)</small> <small>Must be 13 no later than January 1 and cannot be older than 17 by June 1,</small>	Student phone:		Student Email:
	School attended during 2018-19 School Year	Grade completed during 2018-19 School Year:	
	Extra-Curricular Activities:	Special Skills, talents, hobbies, interests:	

Parent / Guardian Information			
Full Name:	First	Last	M.I.
Address:	Street Address		Apartment/Unit #
	City	State	ZIP Code
Phone:		Email:	

Personal References:			
Name:	Address:	Phone:	Email:
Name:	Address:	Phone:	Email:
Name:	Address:	Phone:	Email:

Please make sure your personal reference is someone NOT related to you and who has known you for at least one year.

Guidelines for 2019 ExpERIENCE Squad Volunteer Program

Requirements:

- All ExpERIENCE Squad members must be between the ages of 13-17, by January 1 and June 1.
- The ExpERIENCE Children’s Museum requires all ExpERIENCE Squad members to complete a minimum of 40 hours of volunteer service from Memorial Day to Labor Day in any given summer season. Those members who complete the 40 hours will be eligible for the Back to School ExpERIENCE Squad Appreciation Party.
- All ExpERIENCE Squad must complete the PA Child Abuse History, PA State Police Criminal and FBI record checks for Volunteers.
- All ExpERIENCE Squad must complete one two-hour training session and have a signed parent acknowledgement to begin volunteering at the ExpERIENCE Children’s Museum.
- All ExpERIENCE Squad will dress appropriately for the museum, including but not limited to shorts or slacks, and a ExpERIENCE Squad tee shirt while at the museum. Hats are acceptable if working outside.

Parental Notice

If your child commits to the ExpERIENCE Squad Program here at the ExpERIENCE Children’s Museum, it is your responsibly to make sure that your student attends the training session and is in attendance on the days he/she has committed to. As a ExpERIENCE Squad member, the museum is counting on your student to assist in the facilitation of the day’s activities, therefore, if an emergency arises, please contact the museum manager as soon as possible as to schedule a replacement.

Photo Release Statement

As a member of the ExpERIENCE Squad Program, I hereby grant permission for my child’s photographs and/or video to appear in any printed or social medial promotional materials. Promotions may include, but not limited to advertisements, ExpERIENCE Children’s Museum brochures, newsletters, posters, rack cards, website, Instagram, and Facebook sites. Please note: It is the policy to not use children’s names with photos on the ExpERIENCE Children’s Museum materials.

Disclaimer

I certify that my answers are true and complete to the best of my knowledge.

Student
Signature: _____ Date: _____

Parent/
Guardian
Signature: _____ Date: _____

Administrative Purposes Below This Line

Date filed: _____

Training
Completed: _____
