2020 Summer Camp FAQ’s and Policies

REGISTRATION
- Registration closes one week prior to camp start date to allow us to prepare for the appropriate number of campers.
- Early registration is recommended as camps fill quickly.

PAYMENT OPTIONS
- Online registration is payable by credit card only.
- Both in person and phone registrations are payable by cash, check or credit card with the exception of American Express.

CANCELLATION POLICY
- Should you find that you are unable to attend a pre-registered camp, please call 814-453-3743 or email ashley@eriechildrensmuseum.org no later than one week prior to the start date of the scheduled camp.
- No refunds/transfers will be available for cancellations made less than one week before the start date of the scheduled camp, with the exception of approved medical or family emergencies.
- Due to low attendance, camps that have less than 10 registered participants may be canceled one week before the start date of the scheduled camp, and a refund will be issued.

PROGRAM LOCATION
- All camps take place at the ExpERIEnce Children’s Museum at 420 French St. Erie, PA 16507.
- All campers remain on site, unless otherwise noted in specific camp descriptions.

DROP-OFF AND PICK-UP PROCEDURES
- Camp runs daily from 9:00am – 4:00pm.
- Drop off is between the hours of 8:30am-9:00am.
- Pick-up is between the hours of 4:00pm-4:30pm.
- Late arrivals and early pick-ups must be pre-arranged with museum staff as it can disrupt the flow of camp.
- Children must be both signed in and out daily by the designated pick up person(s) listed on the required summer camp release form.
- A valid photo-ID must be presented at the time of pick up – no exceptions.
- The ExpERIEnce Children’s Museum reserves the right to assess a late pick-up of $2 per minute beyond camp hours.
BEHAVIOR EXPECTATIONS

▪ All campers are expected to practice safe, responsible, and respectful behaviors to not only themselves, but their peers and all camp staff as well. Disruptive behaviors will be addressed as follows:

1. Verbal warning and discussion with student
2. Parent/guardian discussion
3. Removal from camp

DRESS

▪ Camp appropriate clothing is suggested and should include:
  o Closed toed shoes
  o Play clothes
  o Pre-applied sunscreen

LUNCH AND SNACK TIMES

▪ Each camp day includes a 15 minute snack time as well as a 30 minute lunch break.
▪ Snacks and lunch are not provided by the museum and should be brought daily.
▪ Water bottles are always permitted and encouraged.

CAMP STAFFING

▪ Each camp is led by a minimum of two paid staff and is supplemented by volunteers from our ExpERIEnce Squad.
▪ All staff and volunteers hold required clearances and attend training in preparation.

SAMPLE SCHEDULE

▪ Each day consists of a routine schedule that includes but is not limited to story time, STEAM based activities, games, center exploration, and museum free play.

SPECIAL HEALTH CONSIDERATIONS

▪ Our camps are all inclusive. If your child requires special attention due to a behavioral, cognitive or physical need, please include any pertinent information on the required Summer Camp Release Form so we can best accommodate. Therapeutic Support Staff, aides, and nurses are welcome.
▪ The museum is not authorized to distribute daily medications – appropriate arrangements must be made should your child require medication administration.

All camp attendees must fill out the online Summer Camp Release Form prior to attending their first camp day.