



**Job Title: Education Intern**

**A financial stipend is available to successful applicants. Details regarding the stipend will be provided upon initial inquiry or application.**

**Overview:** As a Children's Museum Education Intern, the candidate is given a chance to support both daily education operations and exciting summer programs. Responsibilities include assisting in the development, planning and implementation of educational programs at the Museum, correlating with age-appropriate content knowledge instruction. Additionally, the role could involve supporting offsite and mobile outreach experiences. This internship provides a valuable opportunity to gain hands-on experience in various education aspects within a dynamic non-traditional education setting.

**Key Responsibilities for Education Intern:**

- Works collaboratively with the education team on all aspects of educational programming both within and outside the museum.
- Assists in preparing and implementing innovative classes and camp programming for children from ages birth to ten years old.
- Assists the Education team in cultivating and presenting exhibit-integrated lessons for scheduled groups and tours.
- Develops and presents hands-on value-added programming to be conducted daily for the general museum guests and during events.
- Assists the Education team with Mobile Museum events and community programs.
- Supports special events held at the museum.
- Assists with scout programming by facilitating unique museum experiences and badge earning opportunities.

**Qualifications:**

- Declaration of a major in Elementary, Early Childhood, or Secondary Education, or a related field.
- Completed 4 semesters of major coursework.
- Strong interpersonal and communication skills, especially in interactions with children and families.
- Ability to multitask and manage time effectively in a dynamic and fast-paced environment.
- Knowledge of safety protocols and the ability to enforce them consistently.
- Passion for children's education, creativity, and a friendly, approachable demeanor.
- Ability to pass the Pennsylvania State Police Criminal Record, Child Abuse History, and FBI Fingerprint Clearances.
- Ability to move about the museum on all three levels with little or no difficulty.
- Basic computer competency with emphasis on Microsoft Office Suite.
- Open availability daily, weekends, evenings, and holidays if necessary.

**By fulfilling these responsibilities, the Children's Museum Education Intern contributes to the overall success of the museum by ensuring a positive and enriching experience for visitors, community partners, and supporters of the space.**